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|  <b>DALHOUSIE UNIVERSITY</b><br><i>Inspiring Minds</i> | <b>Killam Memorial Library</b>                  |                                 |
|   | <b>Title:</b> Code of Conduct                   | <b>Issued:</b> 2013-02-18       |
|   | <b>Issued by:</b> Head, Killam Memorial Library | <b>Revised:</b> August 20, 2013 |
|   | <b>Approved by:</b> University Librarian        |                                 |

Dalhousie Libraries support and advance learning and research endeavours by providing collections, facilities and services that enable expedient access to the world's information and knowledge.

The Killam Memorial Library aims to provide an environment that promotes learning and preserves its collections for the use of the university community and the public. This code of conduct highlights the types of actions that promote the harmonious use and preservation of library collections and facilities. While this code of conduct supplements Dalhousie University's Student Code of Conduct, it also applies to all users of the library.

All library users are entitled to

- be treated with courtesy, respect, and cooperation
- have equitable access to library materials while respecting the various licensing agreements and intellectual property regulations the Library must follow
- timely and accurate instruction, answers, or referrals in response to their information needs
- have personal or confidential information handled with discretion
- receive accurate and full information about library policies, regulations, and appeal procedures
- suggest policy changes, to comment on policies that affect them, and to have their requests for policy exceptions given a fair hearing
- have their suggestions responded to in a timely manner
- participate in developing the collections by suggesting titles for purchase
- efficient and effective administrative practices that ensure an equitable and reasonable provision of resources and services
- clean, safe, and appropriately quiet library surroundings

All library users are expected to

- treat other library users and library staff members with courtesy, respect, and cooperation
- help create a clean, safe, and appropriately quiet library surroundings
- respect the Library's and University's policies
- ensure that library collections, materials, and facilities remain usable and available to other users
- refrain from damaging or tampering with library collections or materials whether physical or digital
- abide by the University's Code of Conduct, the Criminal Code of Canada, and all associated Library policies

### **Associated policies**

- [Dalhousie University Student Code of Conduct](#)
- [Dalhousie University Alcohol Policy](#)
- [Dalhousie University Information Technology Acceptable Use Policy](#)

- [Criminal Code of Canada](#)
- [Killam Memorial Library Food Policy](#)
- [Killam Memorial Library Quiet Policy](#)
- [Killam Memorial Library Learning Commons Policy](#)